

# By-Laws of the Lancaster County Beekeepers Society

The mission of the Lancaster County Beekeepers Society is to gain a better understanding of honey bee biology and behavior, provide public awareness, education and services and to promote honey and other products of the hive.

## Article I – Membership

Membership is open to any individual with an interest in beekeeping, honey and hive products and/or pollinator health.

Section A: Membership is valid for one year from the date membership dues are paid, and each membership is renewed annually on that date.

Section B: Membership dues may be revised at any annual meeting by a 2/3 vote of the members present (15 members in good standing constitutes a quorum)

## Article II – Management of the Society

Section A: The affairs of the Society shall be managed by a Board of Directors, (Board of Directors). The Board of Directors shall be comprised of 7 elected persons, plus an appointed Executive Director.

## Article III – Duties and Responsibility of Elected Officers

Section A: The President shall have general supervision of the affairs of the Society, shall preside at all regular meetings and shall call and preside over all meetings of the Board of Directors. It shall be his/her duty to appoint committees, call for reports of officers and decide upon all questions of order.

Section B: The Vice-President shall perform duties of the President in his/her absence and shall complete the President's term of office in the event he/she becomes unable to do so.

Section C: The Secretary shall attend and keep full and accurate record of all meetings and shall submit at each regular meeting minutes and reports of Society activities. The secretary shall conduct all society correspondence. The secretary shall conduct the annual election of officers at the annual meeting in October.

Section D: The Treasurer shall be responsible for all financial transactions and shall accept payment of membership dues. Receipts are to be deposited in a bank account in the name of Lancaster County Beekeepers Society. The Treasurer shall be responsible to keep accurate financial records and make a report to the membership at each meeting.

Section E: An Executive Director shall be appointed by majority vote of the Board of Directors. Term of service shall be 1 year, renewable annually at the Board's discretion. The duties of the executive director shall include duties as outlined by the Board of Directors.

Section F: Three additional Directors At-Large shall be elected to one-year terms. Each Director is responsible for a standing committee as assigned by the President

#### Article IV – Election of Officers

Section A: Election of officers shall be held at the Annual (October) meeting. Officers are elected by simple majority vote. 15 members in good standing constitutes a quorum.

Section B: The Board may, by a majority vote, fill by appointment any vacancy occurring in any elective office. This appointment shall be effective only until the next annual meeting.

Section C: Term of service for all elected officers shall be 1 year and each office shall be limited to 5 consecutive 1-year terms. There is no limit on the duration of service of the Executive Director or the Directors At-Large.

#### Article V – Committees

Section A: There shall be the following standing committees: The Club Hive Committee, The Program Committee, and the Annual New Beekeeper Workshop Committee. One Director is to head each committee as assigned by the President

Section B: Librarian – (1 member only) shall attend meetings regularly and control the lending of books/videos and recommended purchases of new books/videos to the Society.

Section C: Webmaster – (1 member only) shall be responsible for the maintenance and updating of the Society website and other technology related matters as assigned by the Board of Directors

## Article V – Committees (continued)

Section D: Other committees shall be appointed as needed by the President

## Article VI – Meetings

Section A: At least one Board of Directors meeting shall be called during January or February of each year to plan the Society's activities for that year. Additional meetings will be called by the President as needed.

Section B: Board of Directors meetings shall be conducted in a business-like manner based upon Roberts Rules of Order.

## Article VII – Amendments

These By-Laws may be amended by a 2/3 vote of members present at any regularly scheduled meeting providing there is a quorum of 15 members in good standing present. Notice of such meeting must be provided to the membership at least 30 days prior to the vote.